

## Southern Wiltshire Area Board AGENDA

**Place:** Alderbury Village Hall, Rectory Rd, Alderbury SP5 3AD  
**Date:** Thursday 1 August 2013  
**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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### Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Come along for refreshments and a chat from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk) or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Items to be considered

**Time**

**1 Welcome and Introductions**

**7.00pm**

**2 Apologies**

**3 Minutes (Pages 3 - 12)**

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 6 June 2013.

**4 Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

**5 Chairman's Announcements**

To receive any Announcements from the Chairman.

**6 Current Consultations**

To note the attached information on the following current consultations:

Consultation	Closing Date	More Information
<a href="#">Carers voice summer 2013</a>	30 September 2013	<p>The theme of this edition of the Carers' Voice survey is "Time for yourself" and is mainly addressing respite and breaks. We would like to invite carers to complete the <a href="#">Carers' Voice summer 2013</a> survey online.</p> <p>Those without computer access can request a paper copy from Carer Support Wiltshire who will then enter the survey on your behalf.</p> <p>All carers registered with Carer Support Wiltshire will automatically be asked whether they would like to participate, but if you are a carer who is not registered with Carer Support Wiltshire, please do make contact on 0800 181 4118, or email: <a href="mailto:admin@carersinwiltshire.co.uk">admin@carersinwiltshire.co.uk</a> or via the Carers in Wiltshire website: <a href="http://www.carersinwiltshire.co.uk">www.carersinwiltshire.co.uk</a>.</p> <p><a href="#">Carers' Voice survey press release</a></p>
<a href="#">Sun awareness</a>  <a href="#">Sunbed</a>	30 September 2013	<p>Wiltshire Council is running a campaign on Sun Awareness in Wiltshire and would like to gain an idea of your awareness of sun safety at home, out and about and abroad. A</p>

<a href="#">awareness survey</a>		responder will be chosen at random to win a fun sun prize.  Email: <a href="mailto:research@wiltshire.gov.uk">research@wiltshire.gov.uk</a>
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Consultation web link:

<http://www.wiltshire.gov.uk/council/consultations.htm>

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|----|---|---------------|
| 7  | <p><b>Our Community Area</b> (<i>Pages 13 - 22</i>)</p> <p>Reports and updates of interest across the Area; statements and questions on any topic relevant to the area as a whole.</p> <p>Written updates attached are:</p> <ul style="list-style-type: none"> <li>• Police – Neighbourhood Police Team</li> <li>• Fire &amp; Rescue Service</li> <li>• Good Neighbour Scheme</li> <li>• Southern Wiltshire Issues System</li> </ul>  | <b>7:10</b>   |
| 8  | <p><b>Community Area Transport Group (CATG)</b></p> <p>To note the update and consider any recommendations for funding from the Community Area Transport Group budget for 2013/14.</p> <p><i>Note: The CATG meeting is scheduled for 30<sup>th</sup> July. As this date is after the agenda publication, any recommendations for funding will be circulated at the meeting along with an update.</i></p>  | <b>7.35pm</b> |
| 9  | <p><b>Local Highways and Streetscene Service</b></p> <p>To receive presentations from the Highways Department and the Local Highways and Streetscene Team regarding the new contractual and operational arrangements.</p> <p>In attendance will be; Councillor John Thomson, Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband, Parvis Khansari, Service Director for Strategic Services, Highways &amp; Passenger Transport and Tim Woolford, Local Highways and Streetscene Services South.</p> <p>There will be an opportunity to ask questions to these key people, responsible for the maintenance of highways, green spaces and Streetscene within our community area.</p> | <b>7:40</b>   |
| 10 | <p><b>Area Board Themes</b> (<i>Pages 23 - 30</i>)</p> <p>To consider the attached report containing the proposals for Area Board themes for 2013/14.</p> <p>To note the attached update from Tony Nye, Youth Development Coordinator.</p>  | <b>8.10pm</b> |

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|----|--|---------------|
| 11 | <b>Community Area Grants</b> ( <i>Pages 31 - 44</i> )                                  | <b>8.50pm</b> |
|    | The Board will consider applications for funding from the Community Area Grant Scheme. |               |
|    | <i>Officer: Tom Bray, Community Area Manager</i>                                       |               |
| 12 | <b>Close</b>   | <b>9.00pm</b> |

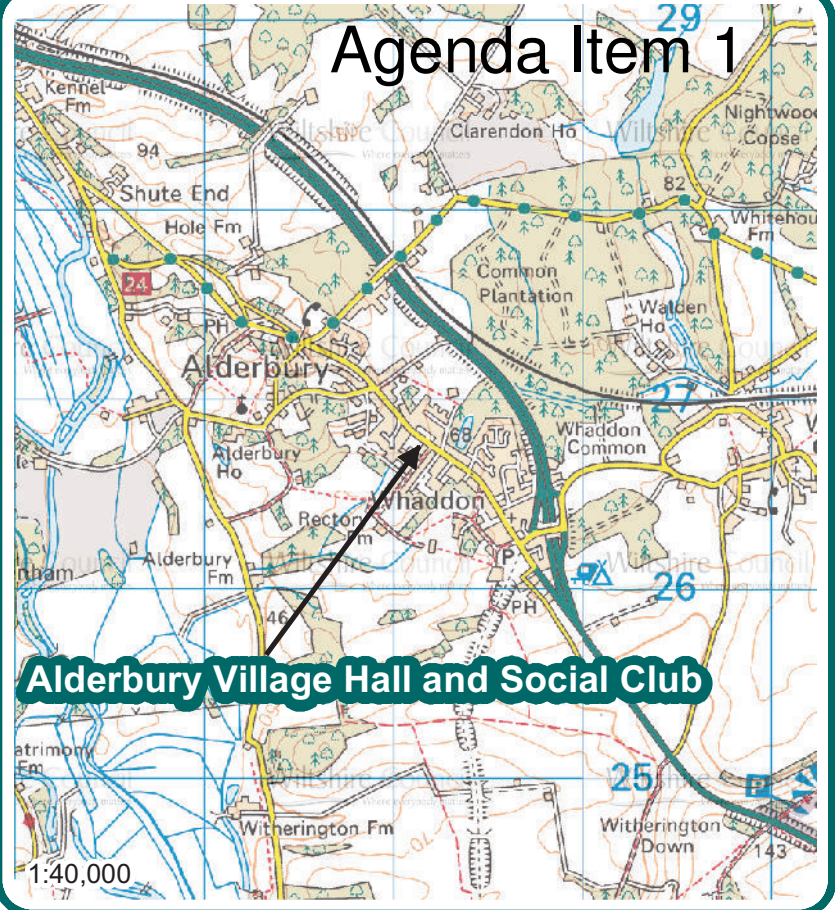
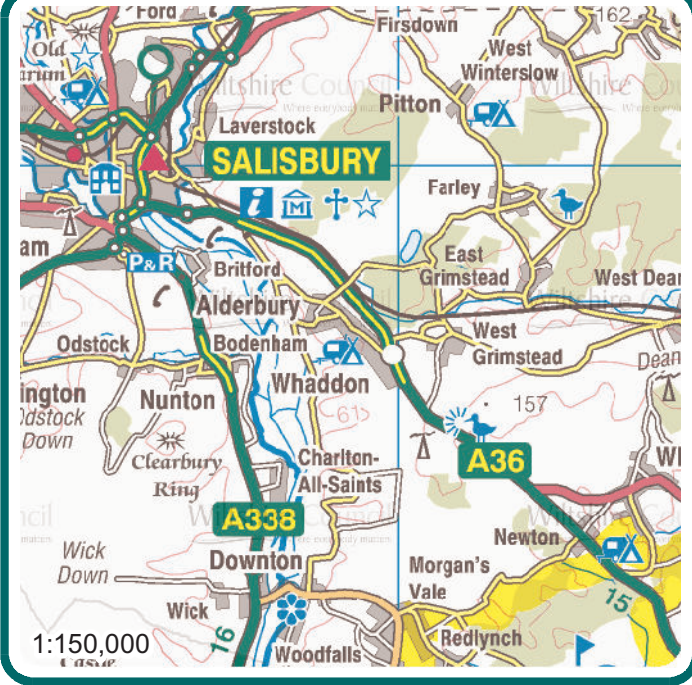
**Future Meeting Dates**

Thursday 3 October 2013  
7.00pm  
Pitton Village Hall

Thursday 5 December 2013  
7.00pm  
Downton Memorial Hall



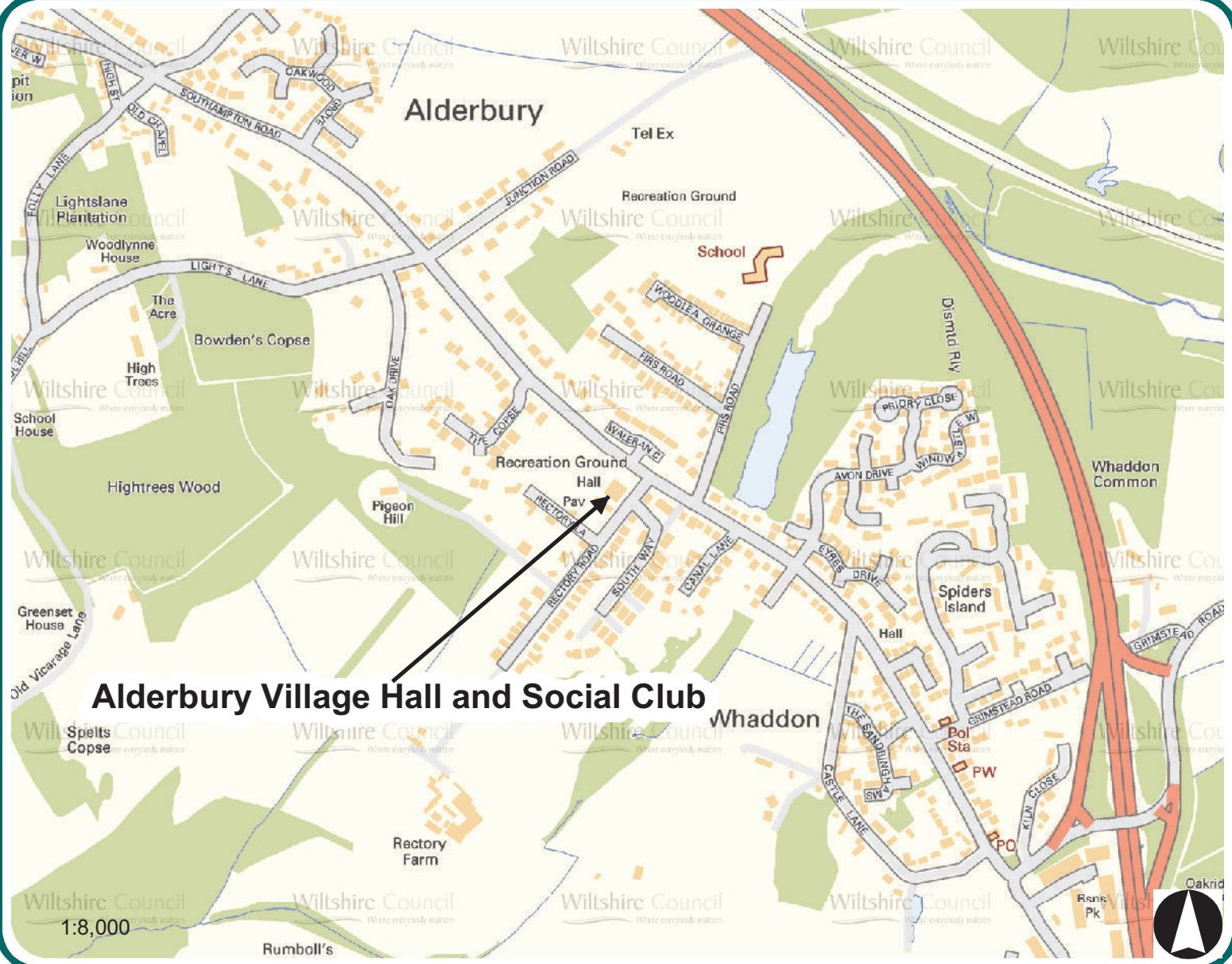




# Agenda Item 1

## Alderbury Village Hall and Social Club

**Alderbury Village Hall and Social Club**  
**Rectory Road**  
**Alderbury**  
**Salisbury**  
**SP5 3AD**



## Alderbury Village Hall and Social Club





# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Morgans Vale and Woodfalls Village Hall, The Ridge, Woodfalls,  
SP5 2HU  
**Date:** 6 June 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Christopher Devine, Cllr Julian Johnson, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Tracy Carter, Service Director - Waste Management Services  
Tony Nye, Youth Development Co-ordinator

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford, A McGowan & A Newbery  
Coombe Bissett Parish Council – D Rattue  
Downton Parish Council – S Barnhurst-Davies, B Cornish, S Lacey, J Whitmarsh  
& R Yeates  
Firsdown Parish Council – M Bishop, B Edgeley & N Walsh  
Landford Parish Council – J Martin & Alan Westmore  
Laverstock and Ford Parish Council – R Champion & V McLennan  
Redlynch Parish Council – K Budworth, B Dunn, A Lewins, C Morrison, W Reeve  
& D Trick  
West Dean Parish Council – J Greene & H Urquhart

Whiteparish Parish Council – T King  
Winterslow Parish Council – P Fletcher & D Newton

**Partners**

Wiltshire Police – Inspector Andy Noble  
Wiltshire Fire and Rescue Service – Mike Bagnall, Mike Franklin & Graham Weller  
Extended School Services – Emma Procter  
Tenants Group – D Scott

**Total in attendance: 59**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of a Chairman</u></p> <p>The Community Area Manager Tom Bray opened the meeting and invited those on the top table to introduce themselves. He then called for nominations for Chairman for 2013/14.</p> <p><b><u>Decision</u></b>  <b>Councillor Richard Britton was elected as Chairman of the Southern Wiltshire Area Board for 2013/14.</b></p>
2	<p><u>Appointment of a Vice - Chairman</u></p> <p>The Chairman, Councillor Richard Britton called for nominations for Vice-Chairman for 2013/14.</p> <p><b><u>Decision</u></b>  <b>Councillor Chris Devine was elected as Vice-Chairman of the Southern Wiltshire Area Board for 2013/14.</b></p>
3	<p><u>Apologies</u></p> <p>There were none.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 31 January 2013 were agreed as a correct record and signed by the Chairman.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Council had recently changed the service provider for Highways maintenance and Streetscene services. The new contract had been awarded to Balfour Beatty; a workshop had been scheduled for the next evening, Friday 7 June, 6.00pm at City Hall Salisbury, to provide information to Town and Parish Councils.</p>
7	<p><u>Appointments to Working Groups and Task Groups</u></p> <p>The Chairman noted that the table attached to the agenda required one change,</p>

	<p>as the representatives listed for two of the groups were incorrect. This table has since been amended online and a correct version is attached to these minutes.</p> <p><b><u>Decision</u></b>  <b>The Board agreed the representatives to Outside Bodies and Working Groups as per the table attached to these minutes.</b></p>
8	<p><u>Current Consultations</u></p> <p>There were currently no consultations open on the website. To keep up to date with consultations go to: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>
9	<p><u>Our Community Area</u></p> <p><u>Police – Inspector Andy Noble</u>  A Neighbourhood Team update was attached to the agenda pack, in addition Inspector Noble gave a verbal update.</p> <p>The current focus throughout the sector was on vehicle crime and non-dwelling burglaries.</p> <p>A current scheme in Wilton to tackle rural crime was due to be rolled out across the Southern Wiltshire community area within the next 4 – 6 weeks.</p> <p>In Whiteparish recently, one resident had discovered and reported three burglars at the rear of a premises. PC Henry Clissold arrived at the scene and arrested three Polish nationals, who had been active across the border in Dorset. The resident had been nominated for a police award.</p> <p>The new Police Sergeant (PS) Dave Lennane had been visiting the parishes within the community area. Redlynch, Firsdawn and West Grimstead noted that they had not yet met him, Inspector Noble explained that PS Lennane would get around to all of the parishes in due course.</p> <p><u>Questions and Comments were then received, these included:</u></p> <ul style="list-style-type: none"> <li>• What was the situation with the nominated lead members in the Parish councils for Community Safety? <u>Answer:</u> Tom Bray explained that Parish Councils had been asked by the Area Board to nominate one of their councillors to act on community safety matters by liaising with the police and the Neighbourhood Watch groups within their communities. Inspector Noble added that other schemes such as Community Speed Watch and the Neighbourhood Residents Street Watch schemes like those in operation in the Salisbury area, could also be incorporated.</li> </ul> <p><u>Wiltshire Fire &amp; Rescue Service – Mike Franklin and Mike Bagnall (Station Manager Salisbury)</u></p>

Written updates were attached to the agenda pack and circulated at the meeting, in addition to this Mike gave a verbal update.

The Draft Public Safety Plan for 2013/16 had been published and was under consultation. To view a copy, click on the link: <http://www.wiltsfire.gov.uk/>

If you have any comments or views on the future plans, please send them to [consultation@wiltsfire.gov.uk](mailto:consultation@wiltsfire.gov.uk) before 01 August 2013. If you would like to become a stakeholder to contribute to any future plans or ideas the Service has, please fill out a [Stakeholder registration form](#) found on our homepage under 'Have your say'.

Over the last 10 years the number of fires attended had dropped by 48%. As many as 20 – 30% of homes do not have a smoke alarm fitted or in working order. Mike circulated referral cards for people to take away and complete if they wished to receive a free home safety check.

In May 2013 there were a total of 5 reported fires within the community area, 4 were accidental and 1 was recorded as deliberate. In February one of the fires had resulted in a fatal incident where a person had lost their life.

Alan Westmore of Landford Parish Council thanked the Fire Service on behalf of the village, for their efforts whilst attending the fatal incident. He added that they had arrived very quickly and had tried to gain entry into the property.

#### NHS

A written update for May was attached to the agenda.

The Chairman also noted that following the presentation from the Clinical Commissioning Group at the last meeting, further information had been circulated by the Community Area Manager.

#### Wiltshire Council Information

Rural Bus Service, Proposed Changes to X3 - Information had been attached to the agenda, the Chairman urged people to respond if they had strong views on the subject.

Safeguarding Thresholds – Information had been attached to the agenda.

#### Youth Service – Tony Nye, Youth Development Coordinator

Tony thanked everyone for welcoming him back after returning from a secondment position.

A Youth Development – Plans for the Future report had been attached to the agenda. Tony explained that the report detailed his thoughts on what could be achieved and how he may go about achieving it. Tony asked people to consider the plans and feedback comments to him by 30 June 2013.

On Saturday 15 June an event for Young people would be held in the Youth Zone in Winterslow. Tony asked people to promote the event around the community area. Transport could be arranged for those who required it.

The Leisure Credits scheme is a scheme for young people to undertake work in the community in exchange for leisure credits to use on activities. He asked the Parishes to let him know of any jobs which could be undertaken by the young people in the scheme.

Tony asked for people to contact him if they wished to be removed or added to his distribution list as he was in the process of updating it.

[Tony.nye@wiltshire.gov.uk](mailto:Tony.nye@wiltshire.gov.uk)

The Chairman added that the delivery of the youth work had been an ongoing problem within the Southern Wiltshire community area, due to the limited resources available. He hoped that those who had views would get involved by contacting Tony.

#### Southern Wiltshire Issues System

A progress report had been attached to the agenda. Tom Bray Community Area Manager explained that issues related to pot holes were passed straight on to Clarence to process. There were many Highways maintenance issues, which Tom would be working on with a member of the Highways team. Requests for improved signage or small Highway schemes were passed on to the Community Area Transport Group (CATG) for consideration.

Councillor Johnson noted that the list was very long and asked whether the Issues were being dealt with in the best possible way. Tom explained that he aimed to encourage people to take action themselves in the first instance by reporting Highways Issues like potholes, directly to Clarence.

Cllr McLennan explained that Laverstock & Ford parish council had received a bill for the emptying of their bin, from the new contractor Balfour Beatty. The amount was higher than the previous contractors, so the parish clerk contacted them for an explanation, which they were unable to provide. The matter was raised with Adrian Hampton, who was able to liaise with Balfour Beatty, who agreed to match the price from the previous year.

Mr Dunn of Redlynch Parish Council spoke about the poor condition of the surface on School Road in Nomansland which he felt had been waiting for action for over 15 years. He asked the Board for support in pushing the scheme forward for attention as a matter of urgency. Answer: Highways were working on the maintenance list. An update on the School Road scheme in Redlynch would be reported back at the next meeting.

#### Community Area Transport Group (CATG)

The Southern Wiltshire Area Board has £13,376 of funding for 2013/14, which is the same as the previous year. It had taken a great deal of hard work to make



	<p>the funding go as far as it did in 2012/13, with additional funds levered in. The Chairman gave thanks to the parish councils who had also contributed.</p> <p>The next CATG meeting was scheduled for 20 June 2013. The Chairman added that it was really important for parishes to attend and become involved if they had schemes on the list for consideration.</p> <p><u>Footpath Project Update – Cllr Leo Randall</u></p> <p>Under the footpath project 32 kissing gates had now been installed around the community area, with a further 27 to be installed in Whiteparish, West Dean and Winterslow. Local people had volunteered 325 hours of their time to come together to carry out the work.</p> <p>The Board thanked the volunteer group who were coordinating the work. Future plans of the group include overseeing a walks guide. Other possibilities include repairs to stiles. If the labour to carry out the work can be found then sourcing the materials could be assisted.</p> <p>Further information can be found on the Southern Wiltshire Walks website by following the link: <a href="http://southernwiltshirewalks.weebly.com/">http://southernwiltshirewalks.weebly.com/</a></p> <p><u>Extended Services – Emma Procter</u></p> <p>Emma thanked the Board for all they had done over the past four years for extended services, and said goodbye to everyone as she would be taking redundancy at the end of June 2013.</p> <p>Counselling sessions and visits by a Parent Support Officer were now in place in all schools across the community area.</p> <p>The Chairman thanked Emma for all she had done, as he felt that her work had made a real difference across the community area.</p>
10	<p><u>Where Next?</u></p> <p>The Chairman explained that as this was the start of a new council, the Area Board wanted to hear from the community on which types of projects they would like to see the Board working on.</p> <p>In previous years the community had not wanted to form a Community Area Partnership (CAP), so instead the allocation of funding which was usually available to support a CAP, had been used by the Board to support the types of work which may otherwise have been carried out by a CAP.</p> <p>The Area Board satisfaction survey carried out in April 2013 indicated that people in the Southern Wiltshire community area would like to see more participation and involvement in the meetings.</p>

A workshop then took place where people worked in six groups around the room to produce two ideas from each group for future Area Board projects.

After the workshop the ideas were fed back to Tom Bray the Community Area Manager, who then created a voting session on the screen using the top 10 ideas. Those present were then able to vote on their top three by using the voting handsets. The results of this are shown below:

**In 2013/14, the Area Board Should Focus On... (multiple choice)**

	<b>Responses</b>	
Community Gardens	6	5%
Intergenerational projects – digital/gardening...	11	10%
Community transport to youth activities	18	16%
Pop up play days for children & families	5	4%
Footpath links between villages	25	22%
Mobile Post Office	8	7%
Holiday provision for young people	5	4%
Management of wild woodland areas	12	11%
Community services for older people	12	11%
Healthy activities for young people	12	11%
<b>Totals</b>	<b>114</b>	<b>100%</b>

Tom would also be circulating the survey those registered on the Community Area Network.

11

Community Area Grants

The Area Board considered three applications for funding from the Community Area Grant Scheme for 2013/14. The Chairman invited applicants present to speak in support of their applications, following discussion the Board members voted on each application in turn.

**Decision**

**Nomansland Sports Association was awarded £5,000 towards their project to install a new skate park and a sports facilities building, subject to the following condition:**

- 1. If the other sources of funding outlined in the application are not awarded within 6 months of this decision the Area Board have the right to withdraw the funding for use on other community projects. The decision will be reviewed at the Area Board meeting on 5 December 2013.**

	<p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2013/14 and demonstrates a direct link to the Community Plan for 2010 – 2015 as detailed in the Officer’s report.</i></p> <p><b><u>Decision</u></b>  River Bourne Community Farm was awarded £3,870 towards their project to create a public seating area and barn refurbishments.</p> <p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2013/14 and demonstrates a direct link to the Community Plan for 2010 – 2015 as detailed in the Officer’s report.</i></p> <p><b><u>Decision</u></b>  Firsdown Parish Council was awarded £1,734 towards the purchase of new play equipment for the children’s play area.</p> <p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2013/14 and demonstrates a direct link to the Community Plan for 2010 – 2015 as detailed in the Officer’s report.</i></p>
12	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for coming, before closing the meeting.</p> <p>The next meeting would take place on Thursday 1 August 2013, 7.00pm at Alderbury Village Hall.</p>

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**Crime and Community Safety Briefing Paper  
Southern Community Area Board AUGUST 2013  
Alderbury Village Hall**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dave Lennane

**Alderbury & Laverstock Beat:** PC Henry Clissold PCSO Stephanie Dutton PCSO Rachel Gunn

**Downton Beat:** PC Matt Holland PCSO Luke Taylor

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**3. Performance and Other Local Issues**

Our local team are currently supporting some very specific offender management work against Non Dwelling Burglary Offenders who have been targeting sheds, outbuildings and business premises.

We have recently detected a Dwelling Burglary on our local Community Area where offenders were disturbed on premises. Once again, we find ourselves the victim of a travelling team, this time from South London, who have committed a number of offences in various force areas. We are working closely with those forces to clear up outstanding offences.

Finally, congratulations to Rachel and Luke from our team who have been successful in selection to Constable. In due course they will move on to complete their training. I will keep you updated on any forthcoming replacement staff.

EU Southern Wiltshire NPT	Crime				Detections*	
	12 Months to June 2012	12 Months to June 2013	Volume Change	% Change	12 Months to June 2012	12 Months to June 2013
Victim Based Crime	679	619	-60	-8.8%	13%	15%
Domestic Burglary	34	23	-11	-32.4%	18%	13%
Non Domestic Burglary	118	102	-16	-13.6%	2%	7%
Vehicle Crime	95	87	-8	-8.4%	4%	9%
Criminal Damage & Arson	139	136	-3	-2.2%	8%	17%
Violence Against The Person	102	72	-30	-29.4%	54%	44%
ASB Incidents (YTD)	106	79	-27	-25.5%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

\* Detections include both Sanction Detections and Local Resolutions

**Andrew Noble**  
Inspector

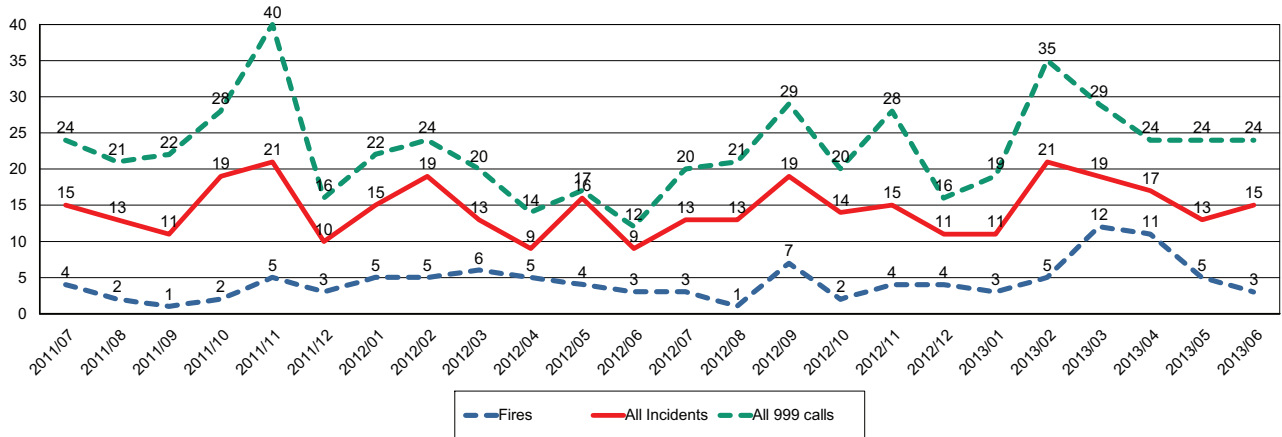




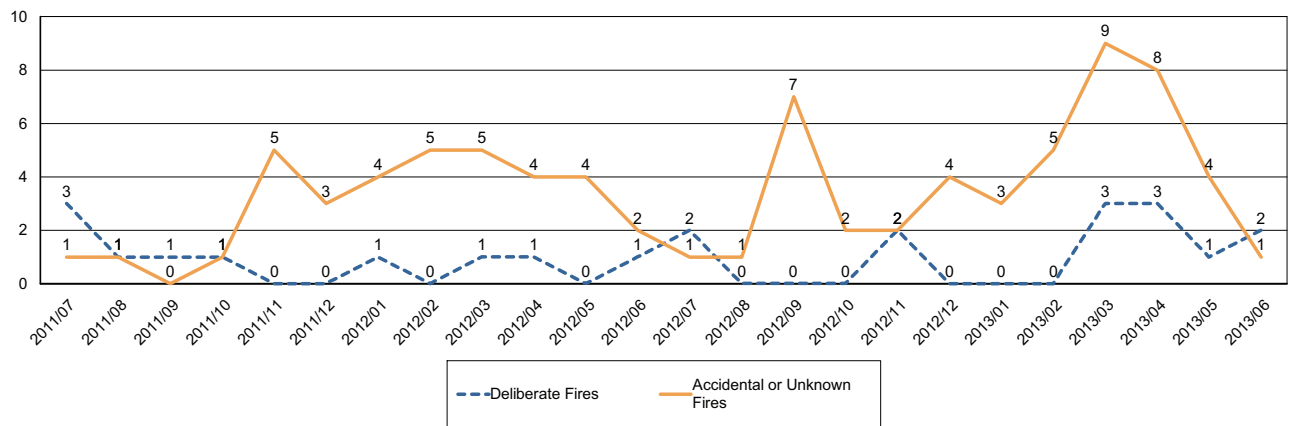
## Report for Southern Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

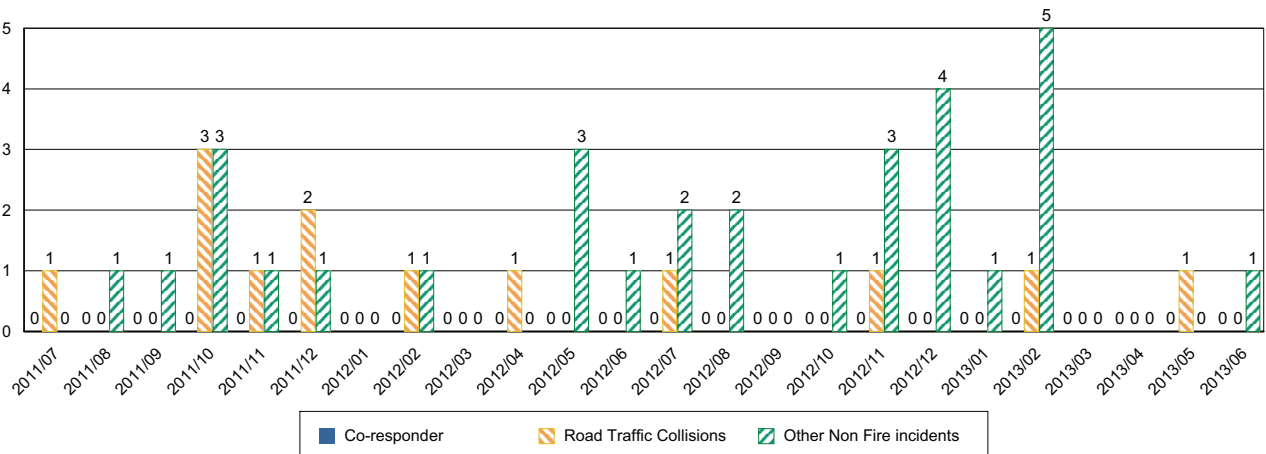
### Incidents and Calls



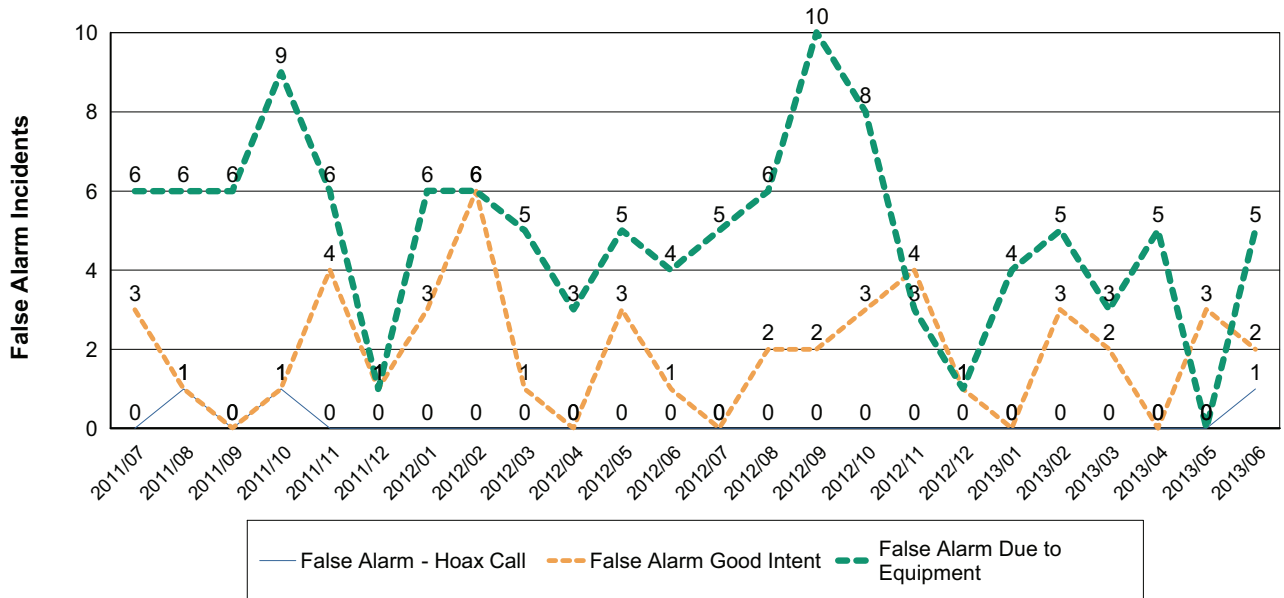
### Fires by Cause



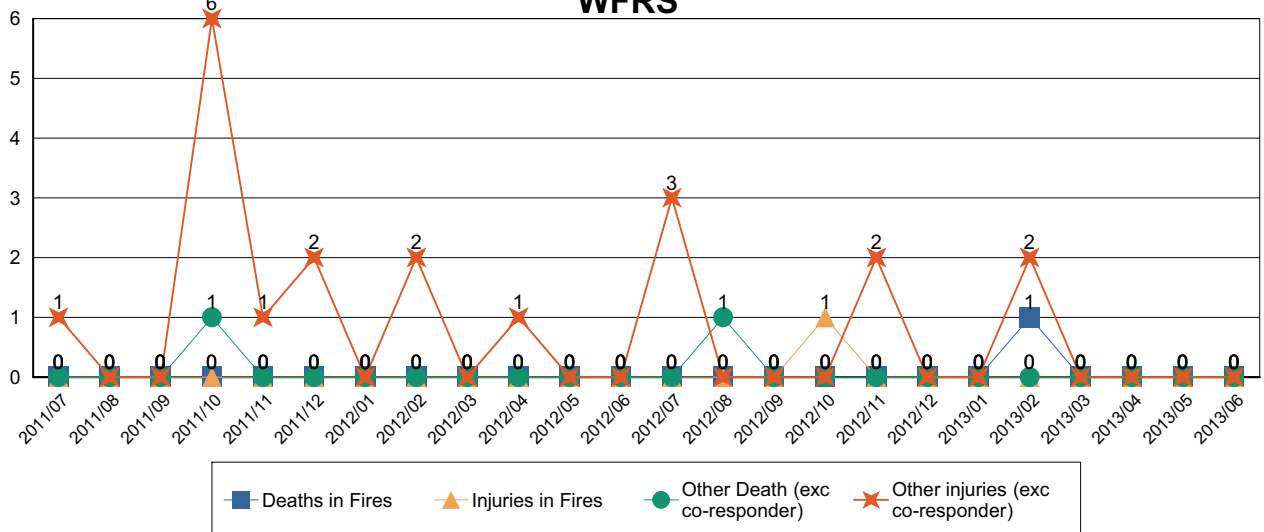
### Non-Fire incidents attended by WFRS



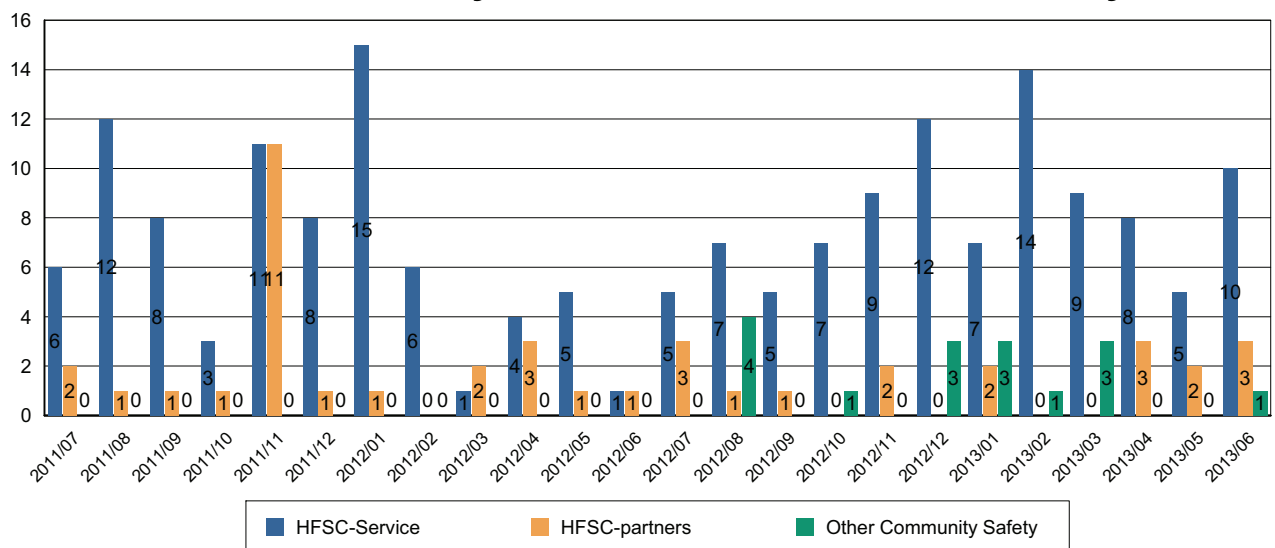
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **The Good Neighbour Scheme**

The Wiltshire Good Neighbour (WGN) Scheme now has 18 co-ordinators based locally throughout the county. At the Area Board meeting in January, Nicola Wilson spoke about the expansion of the scheme to cover most of the Southern Wiltshire Community Area. In the last six months, useful contacts have been established, particularly in Alderbury and Redlynch, and new clients have been assisted in Homington, Whiteparish, Winterslow and West Dean. However the majority of calls have come from the Downton/Woodfalls parishes and further promotion of the service will be carried out in the other areas during the autumn.

Unfortunately, stretched WGN resources means that Laverstock and Ford still cannot be included for home visits by local co-ordinators, but calls to the helpline will be answered and suggestions may be made for referrals – for instance to Age UK, Salisbury (who are partners in the scheme).

Although communities in the Southern Wiltshire area appear to be generally good at looking after their elderly residents, figures for the number of clients seeking assistance from Wiltshire Good Neighbours suggest that the scheme is providing a valuable service. In the last six months (Jan- June) the Southern Wiltshire co-ordinator (who works only part-time) has dealt with the following:

48 new clients; plus ongoing assistance or referral advice to over 50 people

Main categories for referrals (approx. percentages) : social isolation (27%); health related (20%); social/ domestic care 19%); transport (12%); finance/benefits (12%); other (10%)

Nicola Wilson can be contacted on: 07557-110415 or e-mail at [southernwiltshiregnc@communityfirst.org.uk](mailto:southernwiltshiregnc@communityfirst.org.uk)



WILTSHIRE COUNCIL

ITEM 9

SOUTHERN WILTSHIRE AREA BOARD  
1 August 2013

## Your Local Issues

### Purpose of the Report

To update the board on the issues **in progress** since the last meeting in June 2013.

### Southern Wiltshire Area Board - Issues in progress

ID	Category	Parish	Summary of Issue	Status
2952	ICT	Redlynch	Local Broadband Speeds in Nomansland	Will be picked up as part of the Superfast Broadband roll out in 2013-2016
2940	Rights of Way	Laverstock & Ford	Very muddy footpath - Mediaeval Bridge to Milford House	On CATG list
2825	Highways	Alderbury	30MPH signs needed at Whaddon end of Village	On CATG list
2779	Highways	Coombe Bissett	Speed limit reduction C12, Coombe Bissett to Homington	On CATG list
2773	Car Parking	Redlynch	Parking at Apple Tree Road	On CATG list
2770	Highways	Redlynch	Blocked road drains St Birinus Church, MorgansVale	There is a requisition in the system for the works to take place. This issue will be updated when the work has taken place.
2760	Highways	Redlynch	Ditch alongside Vicarage Road, Redlynch is blocked	There is a requisition in the system for the works to take place. This issue will be updated when the work has taken place.
2754	Highways	Laverstock & Ford	Flooding regularly takes place in Milford Mill Road	This is being programmed by our drainage engineer to be done in Summer/Autumn. Highways will update us when the work is complete.

2747	Highways	Redlynch	Ditch in Church Hill, Redlynch is blocked	There is a requisition in the system for the works to take place. This issue will be updated when the work has taken place.
2746	Highways	Alderbury	Condition of roads in Alderbury	When the major maintenance list is confirmed the area board will be updated.
2740	Highways	Alderbury	Old Road, Alderbury, road subsiding	There is a requisition in the system for the works to take place near the Old Southampton Road junction. I will update the issue when completed.
2735	Highways	Landford	Stock Lane permanently under water.	Drainage officer meeting with the Parish Council
2690	Highways	Landford	Dilapidated roads and pavements in Beech Grange, Landford	Highways in liaison with Parish Council
2687	Highways	Whiteparish	Destruction of verges and gullies on Miles Lane	Highways will update when this work is complete.
2681	Highways	Laverstock & Ford	Speed limit reduction on Roman Road, Ford 60mph-40mph	On CATG list
2624	Highways	Downton	Drains blocked at zebra crossing, The Borough, Downton	Highways will check again in wet conditions to test if still blocked.
2259	Highways	Pitton & Farley	road subsidence on narrow bend Church Road, Farley	Highways are to re-inspect this part of the road. They will update as to the course of action they plan to take.
2182	Highways	Redlynch	Poor road surface in School Road, Nomansland	This issue is on the major maintenance list. The Area Board will be updated when the list is confirmed.
1992	Highways	Landford	HGVs in Landford	The CATG/Area Board is to write to the Highways Agency and Police to try to find a solution to this issue.
1905	Highways	Laverstock & Ford	School traffic in Laverstock	On CATG list



**Updates for the above issues:**

Full details on the issues are available online here:

[www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard)

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk) or 01722 434252.

**Reporting an issue:**

To report an issue go to [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard) and click on “report an issue in your community now”.

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Report Author: Tom Bray – Community Area Manager, Tel No: 01722 434252 E-Mail: [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)



**SOUTHERN WILTSHIRE AREA BOARD  
(1 August 2013)**

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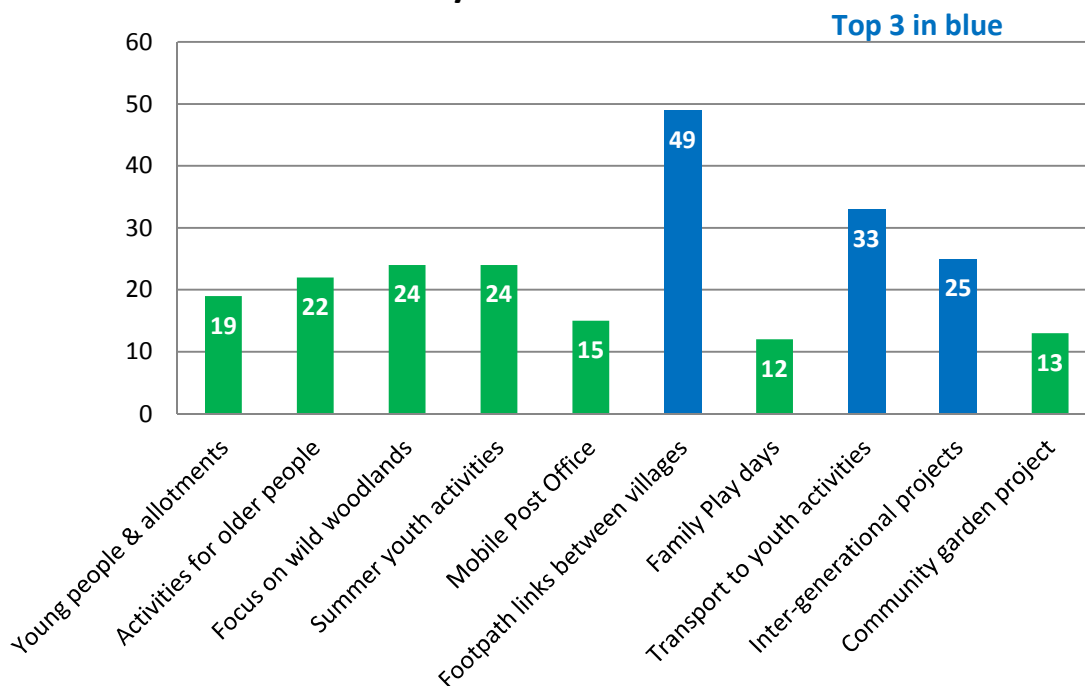
**Southern Wiltshire Area Board Theme for 2013/14**

**Background**

Since 2011 the Area Board has consulted residents to determine the Area Board's themes for the year. Our previous themes so far have been local employment (2011/12), community safety, volunteering and footpaths (2012/13). Our main focus is to identify projects that are both **important, achievable and which lead to collaborative solutions across the area.**

At the last meeting we had a workshop session where 10 potential project ideas emerged. Everyone at the meeting had a chance to vote on their top 3 and the options were also circulated in online survey format after the meeting. The results were as follows:

**Southern Wiltshire Area Board Themes for  
2013/14 Consultation**



**The proposal**

The Area Board proposes to take forward 2 main projects this year. The ideas that have come forward mean that some issues can be grouped in order to tackle them together within the same theme. ie. youth related issues.

Based on our consultation we have put together 2 main topic areas to take forward:

## **1. Footpath links between villages**

Footpaths have again emerged as a key issue people would like the Area Board to work on. Improving footpaths was last year's theme and the fantastic work achieved so far provides the foundation for the existing task group to take this theme forward in 2013/14.

Possible tasks:

- Try to identify linking possibilities between existing footpath routes or between routes and parishes.
- See if any past linking routes have fallen into disuse and need to be reopened.
- Consider possibilities for entirely new routes.

### **Proposal:**

1. Tom Bray to ask Parishes where links between villages can be improved.
2. Leo Randall to host a meeting with volunteer Coordinators and Nick Cowen to develop a plan of action.

## **2. Youth activities**

Transport to youth activities came out second in the consultation. There were also a number of other youth-related issues in the list that emerged from our workshop. Therefore we would like to develop a way of working through our Youth Development Coordinator, Tony Nye, to try to improve leisure and developmental opportunities available to the young people in our Community Area.

Our community area does not have a natural hub, where residents would go to from across the area. This is why our youth service delivery proposals are village-based.

We propose the notion of clustering those villages with an obvious physical connection or proximity. Through these village clusters we can endeavour to achieve the following:

1. Identify and promote existing activities for young people within each cluster.
2. Where there is no youth club within the cluster, promote the provision of one. (Voluntary-led with support from the youth service.)
3. Engagement with voluntary sector partners (youth clubs, scouts, sports clubs, parish councils etc) to avoid duplication and maximize the effect of the available resources within each cluster.
4. Joined up approach to organizing transport within and between clusters.

### **What are the clusters?**

Clusters	Villages
1	Laverstock, Ford & Old Sarum
2	Alderbury, Whaddon, West Grimstead, Clarendon
3	Coombe Bissett, Homington, Britford, Odstock, Nunton & Bodenham
4	Downton, Charlton All Saints, Redlynch, Lover, Morgan's Vale & Woodfalls
5	Firsdon, Winterslow (M,E,W), Lopcombe Corner, Pitton, Farley, East Grimstead, West Dean
6	Whiteparish, Landford, Nomansland

**How the Youth Service would support this:**

The role of the Youth Service will be to work with each village cluster to identify the needs, opportunities and aspirations for that cluster. The goal is to provide improved opportunities for our young people by drawing upon all the resource within the cluster to provide projects, clubs and activities in the area for years to come.

The Youth Service will offer support, advice and guidance to set up activities, clubs and projects where necessary. Once established they will offer ongoing support to these clubs or project groups as they develop. The Youth Service will also facilitate communication between clusters to share good practice and explore cross-cluster collaboration and joint projects.

The Youth Service will also continue to develop the YAG (Youth Advisory Group) for the Southern Wiltshire Community Area. The YAG will offer a chance for further cross-cluster collaboration.

To help illustrate what is proposed Tony will discuss a range of project opportunities with volunteers and/or parish councils within each cluster. In this way he will build up a picture of what each cluster would like to see provided. This is illustrated in the template below. The template is, of course, only illustrative at this stage. No doubt each cluster will contribute new project ideas – or, indeed, may not decide to participate at all.

Illustrative project ideas	Clusters					
	1	2	3	4	5	6
Establish a youth club in the cluster						
Joint transport to activities						
Intergenerational projects						
Links with local clubs and associations						
Community gardening projects						
Leisure Credits						
Youth club focussing on a specific issue or interest						
Etc.						
Etc						
Etc						

**Proposal:**

Tony will establish a working group, in liaison with the key contacts such as the Parish Councils, Youth Clubs and other groups in each cluster to identify what is already on offer and create a budgeted action plan for each cluster. Local funding and in-kind support will be important in making this work. Funding for projects delivered through voluntary sector groups will be available from the Area Board.

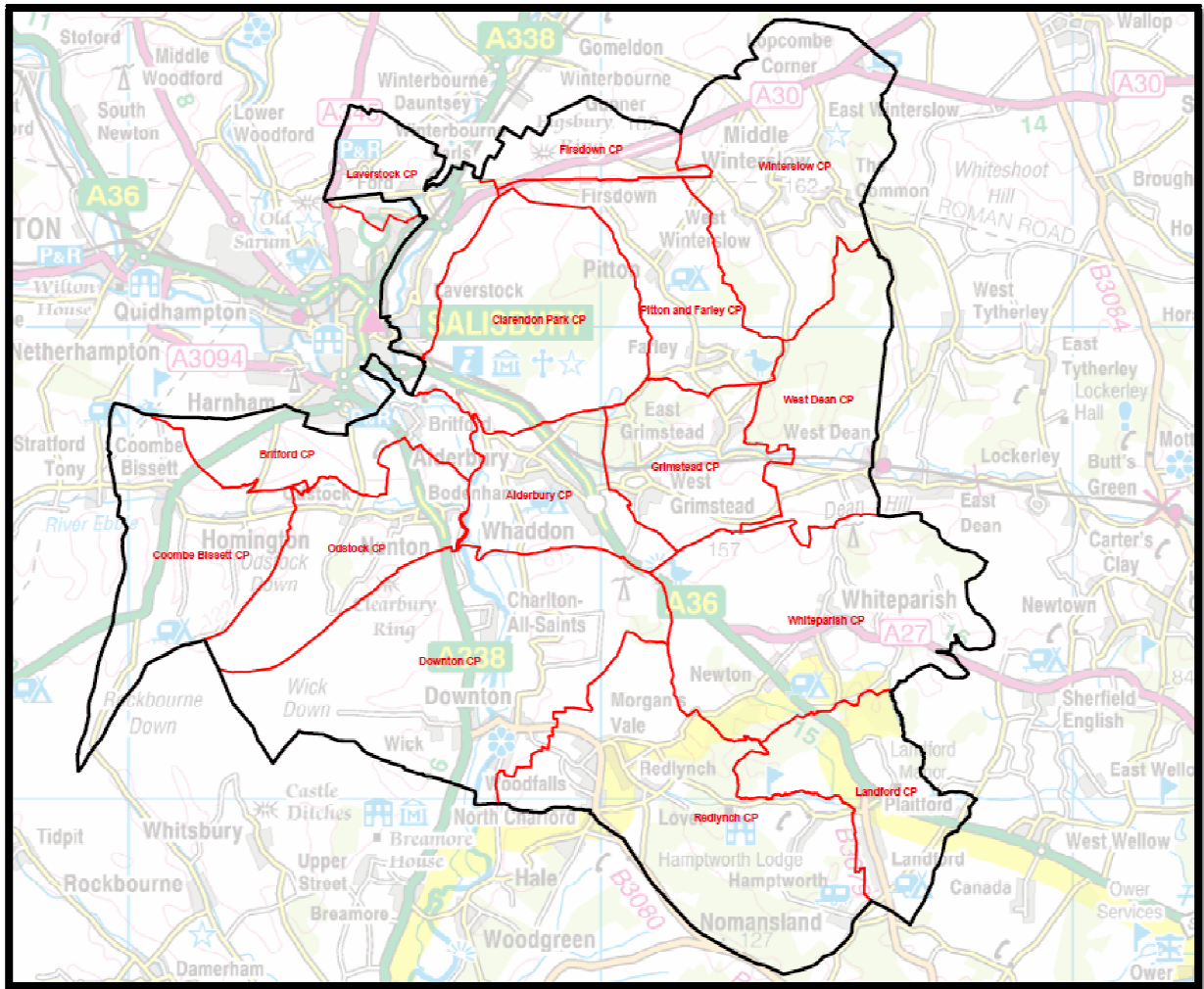
**Recommendation:**

1. That the Area Board adopts the above proposal.

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Report Author: Tom Bray – Community Area Manager  
Tel No: 01722 434252  
E-Mail: [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)







## **Integrated Youth Service - Youth Work Team**

### **Report to Southern Wiltshire Community Area Board - 1<sup>st</sup> August 2013**

Since returning from my secondment, I have focussed on re-establishing myself in the Community Area and undertaking a consultation on how to make best use of the resources that we have for youth work within the Community Area. The first fruits of this consultation are being presented in another agenda item in this Area Board meeting.

That said, I do just want to mention two other pieces of work. They are -

- **YAG (Youth Advisory Group)** - The purpose of the YAG is to bring together young people and adults from across the Community Area to identify issues young people face, discuss and then action possible solutions to these issues. We ran a pilot YAG before I went away on secondment and in July we held the first meeting since my return. There is work to be done to ensure that the YAG is truly representative of the whole of the Community Area, but our meeting in July was a good start.
- **Leisure Credits** - Hopefully you are already aware of the Leisure Credit Scheme, but just in case you aren't, this is a scheme where we organise work in the Community Area which young people undertake and earn Leisure Credits (the harder they work, the more credits they earn) and then use those credits to go on trips/activities which we organise. There are 8 work days organised across the Community Area this summer during which time we will discuss with young people what reward trips/activities they would like, we will then organise and run these trips/activities during the autumn period. We can have up to 10 young people on each work day and at the time of writing this report (11am on Monday 22<sup>nd</sup> July) we currently have 53 out of the 80 spaces filled, there are a number of young people I'm waiting to hear back from and I'm still getting at least one inquiry a day about this summer's programme.

Tony Nye

Youth Development Co-ordinator, Southern Wiltshire



<b>Report to</b>	Southern Wiltshire
<b>Date of Meeting</b>	01/08/2013
<b>Title of Report</b>	Community Area Grants

## 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Area Board.

Application	Grant Amount	Recommendation
<b>Applicant:</b> Odstock Parish Council Project Title: Odstock Play Area	£5,000	Approve
Applicant: The Trafalgar School at Downton Project Title: Trafalgar Boxing Fitness and Junior Boxing Club equipment	£500	Approve
Applicant: Downton Memorial Hall Project Title: Downton Memorial Hall new boiler	£1,100	Approve
<b>Total amount requested at this meeting</b>	<b>£6,600</b>	
<b>Total amount allocated so far</b>	<b>£10,604</b>	<b>Available if approved</b>
Capital funding available 2013/14	£45,274	£28,070
Revenue funding available 2013/14	£12,199	£12,199
Total funding available for the year 2013/14	£57,473	£40,269

## 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<p><b>Applicant:</b> Odstock Parish Council</p> <p><b>Project Title:</b> Odstock Play Area</p>	<p><b>Amount:</b> £5,000</p>	<p><b>Recommendation:</b> Approve</p>
<p>This application meets grant criteria 2013/14.</p> <p>This project is to provide a new children's play area within Odstock playing field.</p> <p>The village of Odstock is a community with a growing number of young families. The proposal would create a focal point for families from the village and surrounding communities to enable physical activity for children, bringing positive health benefits and encouraging outside activity. A need for the facility was identified through the Annual Parish Council in spring 2012 and has the full support of the local community.</p> <p>The proposal utilises existing community land within the village playing field, which currently has no play equipment. The land is owned by the local estate (Longford Estate, Earl of Radnor) and is on a rolling enduring 5-year lease to the community facilitated through the Parish Council. This arrangement has been in place for several decades and the estate has no future plans to amend this agreement.</p> <p>The project aims to enhance the existing area through the preparation of the site and installation of a small variety of play equipment aimed at children aged 3 - 12 years old. The proposal is in keeping with the surrounding area and meets with the approval of neighbouring residents; a local public consultation for siting, design and requirement was conducted. These plans do not require additional planning permission.</p> <p>It is anticipated the project will start in late Autumn 2013, once funding is in place, and will take approximately 6 weeks to complete.</p> <p>The Area Board supports local projects that bring in new facilities. This project will benefit the local community, especially children and families. The application demonstrates wide community support.</p>		
<p><b>Applicant:</b> The Trafalgar School at Downton</p> <p><b>Project Title:</b> Trafalgar Boxing Fitness and Junior Boxing Club equipment</p>	<p><b>Amount:</b> £500</p>	<p><b>Recommendation:</b> Approve</p>
<p>This application meets grant criteria 2013/14.</p> <p>The project aims to deliver non-contact boxing training to students through extra-curricular sessions, with the focus on fitness and promoting healthy lifestyles. It will also deliver the Sports Leaders accredited 'Junior Boxing Organisers' course. This</p>		

course (run by the Amateur Boxing Association of England) teaches leadership and basic boxing skills to candidates, who are required to deliver a number of hours of non-contact, boxing related activity in schools. Funds are required for the purchasing of 17 pairs of boxing gloves and pads.

Students will have access, as well as members of the local community, to the lunchtime and after school clubs that will start next term. Our Sports Leaders will also use the equipment when delivering their sessions to as part of their qualification.

This is a new physical activity offered in the community area and will benefit young people in the community as the club is open to people from outside Trafalgar School to join.

<p><b>Applicant:</b> Downton Memorial Hall</p>	<p><b>Amount:</b> £1,100</p>	<p><b>Recommendation:</b> Approve</p>
<p><b>Project Title:</b> Downton Memorial Hall new boiler</p>		

This application meets grant criteria 2013/14.

Downton Memorial Hall boiler has been condemned as unsafe so the hall needs a new boiler urgently as there is no hot water apart from water boiled in an urn, as the hall is frequently used for food preparation etc this is essential.

The whole community of Downton and its surrounds use the Hall for many varied activities. Whilst the main hall is heated with gas heaters, the boiler is required for hot water and heating the other rooms.

This is a valuable community resource which is well used. It has local support and will benefit the community.

<p>Report Author</p>	<p>Name: Tom Bray Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk</p>
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ID	Grant Type	Project Title	Applicant	Amount Required
119	Community Area Grant	Odstock Play Area	Odstock Parish Council	£5000
170	Community Area Grant	Trafalgar Boxing Fitness and Junior Boxing Club equipment	The Trafalgar School at Downton	£500
190	Community Area Grant	Downton Memorial Hall new boiler	Downton Memorial Hall	£1100

ID	Grant Type	Project Title	Applicant	Amount Required
119	Community Area Grant	Odstock Play Area	Odstock Parish Council	£5000

**Submitted:** 28/05/2013 10:23:25

**ID:** 119

**Current Status:** Application Appraisal

**To be considered at this meeting:**

01/08/2013 Southern Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Total funding exceeds amount available from precept.

**5. Project title?**

Odstock Play Area

**6. Project summary:**

Creation of a new children's play area within Odstock playing field.

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Downton and Ebble Valley

**8. What is the Post Code of where the project is taking place?**

SP5 4JF

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2012

**Total Income:**

£9258

**Total Expenditure:**

£10698

**Surplus/Deficit for the year:**

£-1440

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£10943

**Why can't you fund this project from your reserves:**

The project will be partially funded through the free reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£22000		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Play Equipment	17000	OPC funding	yes	7500
Installation	5000	Community		9500

		First: Cleansing Services Group grant.		
<b>Total</b>	<b>£22000</b>			<b>£17000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The grant will be used to contribute to the overall costs of developing a new playground in Odstock. The total project cost will be in the region of £22,000. The Parish Council will provide funds of up to £7,500. This will be drawn from existing holdings, some of which has been raised through community initiatives. Community First has indicated a willingness from Cleansing Services Group to provide funding from the Landfill Community initiative of approximately £9,500. This funding is in the process of application, with a final decision later in the summer. Until a final decision is made on the CSG grant, the Area Board grant will not be required for release and will be conditional on the full project costs, minus the Area Board grant, being secured. The village of Odstock is a community with a growing number of young families. The proposal would create a focal point for families from the village and surrounding communities to enable physical activity for children, bringing positive health benefits and encouraging outside activity. A need for the facility was identified through the Annual Parish Council in spring 2012 and has the full support of the local community. The proposal utilises existing community land within the village playing field, which currently has no play equipment. The land is owned by the local estate (Longford Estate, Earl of Radnor) and is on a rolling enduring 5-year lease to the community facilitated through the Parish Council. This arrangement has been in place for several decades and the estate have no future plans to amend this agreement. The project aims to enhance the existing area through the preparation of the site and installation of a small variety of play equipment aimed at children aged 3 - 12 years old. The proposal is in keeping with the surrounding area and meets with the approval of neighbouring residents; a local public consultation for siting, design and requirement was conducted. Confirmation of planning regulations has been sought through Salisbury District Council and they confirm the plans do not require additional planning permission. The proposed equipment fulfils all extant regulations and will be supplied and installed with an approved provider. A number of quotations and design proposals were sought. The preferred option uses a supplier utilised already in other successful local and regional projects. On-going maintenance will be funded from Parish Council funds. Annual public liability insurance will be provided from the existing Parish Council arrangements. It is anticipated the project will start in late Autumn 2013, once funding is in place, and will take approximately 6 weeks to complete.

**14. How will you monitor this?**

Local monitoring of the site and community feedback direct to councillors or through regular parish council meetings.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It is not anticipated funds will run out before completion of the project. Full funding will be secured before the project starts.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

170	Community Area Grant	Trafalgar Boxing Fitness and Junior Boxing Club equipment	The Trafalgar School at Downton	£500
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**Submitted:** 03/07/2013 10:05:57

**ID:** 170

**Current Status:** Application Appraisal

**To be considered at this meeting:**

01/08/2013 Southern Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Trafalgar Boxing Fitness and Junior Boxing Club equipment

**6. Project summary:**

The project aims to deliver non-contact boxing training to students through extra-curricular sessions, with the focus on fitness and promoting healthy lifestyles. It will also deliver the Sports Leaders accredited 'Junior Boxing Organisers' course. This course (run by the Amateur Boxing Association of England) teaches leadership and basic boxing skills to candidates, who are required to deliver a number of hours of non-contact, boxing related activity in schools. Funds are required for the purchasing of 17 pairs of boxing gloves and pads.

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Downton and Ebbles Valley

**8. What is the Post Code of where the project is taking place?**

SP5 3HN

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£3148886

**Total Expenditure:**

£3124220

**Surplus/Deficit for the year:**

£24666

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0

**Why can't you fund this project from your reserves:**

All of our money is allocated to running the school eg teachers salaries and basic equipment for departments. There is no allocation this year for additional projects.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£500		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Boxing Gloves x 17	272.52			
Boxing Pads x 17	227.48			
<b>Total</b>	<b>£500</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All of our students will have access as well as members of the local community to the lunchtime and after school clubs that we are wanting to provide next term and our Sports Leaders will use the equipment when delivering their sessions to as part of their qualification.

**14. How will you monitor this?**

The number of students who regularly attend the extra curricular clubs will be a clear indicator as well as the successes of Sports Leaders Award and the number of successful

sessions they deliver using the equipment.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Luckily, once the initial grant is received then we will be able to continue holding our extra curricular clubs and hopefully then create some links with our local boxing clubs to enable students to visit and participate in sessions at their local club.

**16. Is there anything else you think we should know about the project?**

n/a

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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190	Community Area Grant	Downton Memorial Hall new boiler	Downton Memorial Hall	£1100.00
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**Submitted:** 21/07/2013 20:37:13

**ID:** 190

**Current Status:** Application Appraisal

**To be considered at this meeting:**

01/08/2013 Southern Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Downton Memorial Hall new boiler

**6. Project summary:**

Downton Memorial Hall boiler has been condemned as unsafe so the hall needs a new boiler urgently as there is no hot water apart from water boiled in an urn, as the hall is frequently used for food preparation etc this is essential.

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Downton and Ebbles Valley

**8. What is the Post Code of where the project is taking place?**

SP5 3PD

**9. Please tell us which theme(s) your project supports:**

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£13956.94

**Total Expenditure:**

£19078.28

**Surplus/Deficit for the year:**



£5184.85

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3000.00

**Why can't you fund this project from your reserves:**

The Memorial Hall has identified low grade asbestos in the back area of the hall and needs to use the funds from the reserves to replace the flooring.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2200.00		
Total required from Area Board		£1100.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Boiler	2200.00	Memorial Hall contribution		600.00
		Parish Council		500.00
<b>Total</b>	<b>£2200</b>			<b>£1100</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Southern Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole community of Downton and its surrounds use the Hall for many varied activities. Whilst the main hall is heated with gas heaters, the boiler is required for hot water and heating the other rooms.

**14. How will you monitor this?**

No monitoring is required, the hot water will speak for its self!

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

All maintenance will be the responsibility of the Memorial Hall, its income will guarantee this.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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